

Reg. No.: _____

IN - ABSENTIA

**BHARATHIDASAN UNIVERSITY***(Accredited with "A+" Grade by NAAC in the Third Cycle)***Tiruchirappalli – 620 024.****APPLICATION FOR OBTAINING DEGREE CERTIFICATE****(UG/PG/M.Phil/DIPLOMA/CERTIFICATE)**

(Read the instructions carefully before filling the application)

Affix
Latest
Colour
Photo

3.5 cm x 4.5 cm

Particulars of Remittance of Fee				Remarks (For office use only)
Name of the Bank	DD/DU. No.	Date	Amount	

1. Name of the Candidate (In English)
(as entered in University Records in
Block letters) _____

Name in Tamil _____

2. Expansion of initial in English _____

In Tamil _____

3. Date of Birth _____

4. Sex (Tick appropriate box)

Male

Female

Transgender

☐☐☐

OC

BC

MBC

SC

ST

5. Community (Tick appropriate box)

☐☐☐☐☐

BCM

DNC

SCA

☐☐☐

6. Physically Challenged / Visually Impaired
(Tick appropriate box)

PH

VI

☐☐

7. Address to which communication
to be sent (write legibly) }

a. Phone No. _____
(with STD code)

b. Mobile No: _____

c. Aadhar No: _____

d. E-mail Id : _____

Pin code

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8. Details of the Degree to which the application is now made

(i) Degree Qualified _____

(v) Year of Passing

(ii) Subject / Major _____

(vi) Centre Code

(iii) Examination Reg. No. _____

(vii) Year of Admission

(iv) College / Centre for Distance Education : _____

UG:

CGPA	Grade	Credit	<u>Performance</u> Classification	Total Marks	Class

PG:

CGPA	Grade	Credit	<u>Performance</u> Classification	Total Marks	Class

9. Whether the candidate has already obtained a Degree? If so, give details

a. Name of the Degree and the University from which it was obtained

b. Year of Passing

Reg. No.

Application defective in any form or insufficient in particulars will be summarily rejected

ENCLOSURES:

1. Prescribed fee: online payment receipt copy or the Demand Draft.
2. Copy of the Provisional Certificate.
3. Copy of the Consolidated Marks Statement qualifying for the Present Degree.
4. Copy of the Communication if any, for admitting the candidate to present course as received from this office for transfer of College / University.
5. Copy of the Transfer Certificate issued by the Principal/Director, Centre for Distance Education.
6. Candidates who apply for Post Graduate Degree must enclose their UG Degree Certificate/Basic Degree copy.
7. Copy of the ID Proof like Aadhaar Card/Voter ID/Driving License, etc.
8. One Passport Size Photo should be enclosed (size 3.5cm x 4.5cm) and the candidate should write his / her name, Register Number & Centre Code of the College/PCP Centre on the back of the photo.

Station :

Date :

Signature of the Candidate

Certified that the particulars furnished have been verified and they are correct.

College Seal with date

Signature of the Principal / Head of University Department